



# REACH School

## What do we do in BTEC IT Users?



	<i>Autumn 1</i>	<i>Autumn 2</i>	<i>Spring 1</i>	<i>Spring 2</i>	<i>Summer 1</i>	<i>Summer 2</i>
<b>Year 10</b>	<p>Word Processing Software – Unit 129            (Continual Assessment BTEC Assignment - Assignment Brief 1/Coursework)</p>	<p>Word Processing Software – Unit 129            (Continual Assessment BTEC Assignment - Assignment Brief 1/Coursework)</p>	<p>Spreadsheet Software – Unit 127            (Continual Assessment BTEC Assignment - Assignment Brief 2/Coursework)</p>	<p>Spreadsheet Software – Unit 127            (Continual Assessment BTEC Assignment - Assignment Brief 2/Coursework)</p>	<p>Presentation Software – Unit            (Continual Assessment BTEC Assignment - Assignment Brief 3/Coursework)</p>	<p>Presentation Software – Unit            (Continual Assessment BTEC Assignment - Assignment Brief 3/Coursework)</p>
<b>Year 11</b>	<p>Desk Top Publishing Software – Unit 123            (Continual Assessment BTEC Assignment - Assignment Brief 4/Coursework)</p>	<p>Desk Top Publishing Software – Unit 123            (Continual Assessment BTEC Assignment - Assignment Brief 4/Coursework)</p>	<p>Using Email – Unit 109            (Continual Assessment BTEC Assignment - Assignment Brief 5/Coursework)</p>	<p>IT Security for Users– Unit 105            (Continual Assessment BTEC Assignment - Assignment Brief 6/Coursework)</p>	<p>Submission Prep  <i>Preparing all work for submission.            Ensuring all portfolios are complete            (Final Submissions)</i></p>	