



## **REACH School Job Description**

**Post:** Key Stage 4 Teacher

**Responsible to:** Deputy Headteacher

**Salary:** MPS 1 – MPS 6

The key task of all teachers is to deliver high quality teaching and learning in the classroom, ensuring good quality planning, marking and record keeping.

All teachers are form tutors and may be responsible for the delivery of a planned Personal Social Education programme if required.

### **General Roles and Responsibilities:**

- To teach across the age and ability range, carrying out the professional duties of a schoolteacher in accordance with the current provisions of the Conditions of Employment of School Teachers.
- To effectively plan and deliver lessons/programmes in accordance with the School's Scheme of Work and National Curriculum requirements, ensuring all learning is explicitly planned and differentiated for all learners.
- To regularly assess and record students' performance, reporting to the appropriate Subject Leaders, external agencies, outside providers and to parents/carers as required and advising on examination entries as appropriate.
- To contribute to subject and whole school improvement, participating in subject and staff meetings as appropriate.
- To undertake duties as a tutor, ensuring records are kept and attending to the welfare and pastoral needs of the tutor group.
- To communicate with parents/carers on a regular basis in order to discuss progress, achievement and attainment.
- To undertake whole school duties on a rota basis, such as lunch time supervision as directed.
- To participate in the school performance management system.
- To implement REACH School's policies.
- To be prepared to undertake continuing professional development.
- To be thorough in keeping records and using data to inform target setting and planning.
- To contribute to the REACH self-evaluation process.

## Person Specification

**Post:** Key Stage 4 Teacher

**Responsible to:** Deputy Headteacher

**Salary:** MPS 1 – MPS 6

### Qualifications:

- Qualified Teacher status.
- First or subsequent degree.
- Recent and relevant professional development.

### Experience:

- Up to date knowledge and understanding of a curriculum area (preferably two areas).
- Relevant and successful recent teaching experience of a curriculum area (preferably two areas).
- Proven record of high quality teaching and classroom management.
- Experience of strategies that have impact on raising individual student and whole school standards.
- Ability to meet the needs of all students.

### Skills:

- Demonstrate a thorough understanding of the requirements needed to carry out the main responsibilities.
- Ability to communicate effectively, both orally and in writing to parents/carers and others.

### Personal Qualities:

- Good communication skills for a variety of audiences, both verbally and written.
- To have high expectations of staff and students.
- The ability to be able to work well under pressure and to respond quickly and appropriately to situations, which may arise in a school.
- To have a real commitment to raising the achievement of all students.
- To be able to motivate staff and students.
- To have a constant and consistent professional approach to all matters and members of the school community.
- To have a sense of humour and perspective.